# Tiffield & Caldecote Parish Council

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**From: Mr Andy Tennet, Clerk to Tiffield Parish Council to all Parish Councillors** 13/10/2026**:**

## MINUTES OF THE MEETING OF TIFFIELD & CALDECOTE PARISH COUNCIL

### held in The School Hall on Monday 12/10/2026 at 7.30pm

Present: Cllr M Nicholls (Chair of the Council). Cllr P Chaplin. Cllr B German. Cllr P Holdridge. Cllr Taylor. Cllr Tapley. Cllr Wincott.

Mr A Tennet (Clerk to the Council)

| | Standing Items | Action |
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| 2610.01 | The Chair read out the Opening Statement - In accordance with the Openness of Local Government Regulations 2014, this meeting may be recorded, filmed, broadcast or otherwise transmitted by any member of the public or press who may be present, without prior reference to the Parish Council. The Chairman shall ensure that such action does not interfere with the conduct or business of the meeting. | |
| 2610.02 | Apologies for absence – Cllr Beasley (holiday). Approved by all present | |
| 2610.03 | Declarations of interest related to business on the agenda for this meeting – none made | |
| 2610.04 | Matters arising from the previous minutes not included on the agenda for this meeting – Mr Tennet took the meeting through the actions from the previous meeting. Cllr Tapley gave an update in respect of the repairs to the damaged kissing gate in the Pocket Park. He is still waiting for a quote to come in and to identify someone to carry out the work. There were no other matters outstanding | Cllr Chaplin to contact the Conservation Trust to see if they would be willing to conduct the repairs. |

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| 2610.05 | To receive and approve the minutes of the meeting held on 14/09/2026 – these were proposed as accurate by Cllr Chaplin and this was seconded by Cllr Tapley. There were no objections and as such the minutes were signed by the Chair. | |
| 2610.06 | Public participation session – Mr Tennet had previously circulated the report from our Ward Councillor, David Tarburn. There were no matters arising. | |
| 2610.07 | Finance report – Mr Tennet presented the finance report to the meeting (Appendix A) and discussed all the transactions listed. He also took the meeting through his forecast for the rest of the financial year.<br><br>Bank balances presented at the meeting are as follows: Unity Trust Current Account - £1778.00, Unity Trust Instant Access Account -£30041.00 , Lloyds Bank Pocket Park Account - £2140, Total held by the Parish Council - £33959.<br><br>Cllrs Holdridge and Wincott proposed that the payments shown be authorised. There were no objections. Cllrs Taylor and Tapley proposed that the financial report be approved. There were no objections. | |
| 2610.08 | Correspondence List – Mr Tennet took the meeting through this report. There were no matters arising. | |
| 2610.09 | Planning applications – None received | |
| 2610.10 | DHL, IM Properties and Bell Plantation developments – No updates other than a non-material adjustment to IM Properties application relating to the width of foot/cycle paths. It was noted that despite communications back and forth, an online meeting with Panattoni had not occurred. | Mr Tennet to try to arrange online meeting with Panattoni. |
| 2610.11 | Tiffield 100 club draw – the following numbers were generated – 82, 66, 76 | Cllr Chaplin to notify the winners |
| | **Business items** | **Action** |
| 2610.12 | To consider making a response to the WNC Reg 19 Local Plan consultation – Following some delays from West Northants Council, this consultation had only just gone live. Cllr Nichols has circulated a summary of the Local | All members to consider their response to the Local |

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| | Plan and its implications for the parish and asked that all members take time to read this document in conjunction with the proposed Local Plan. Cllr Nichols asked that everyone submit their comments to her and the Clerk before the next meeting so that any response can be formulated prior to the November meeting.<br><br>Mr Tennet emphasised the need to be involved in the process as the Local Plan will set out the direction of West Northants Council into the early 2040's. | Plan and submit comments to the Chair and Clerk.<br><br>Mr Tennet to add this matter to the November agenda. |
| 2610.13 | CPRE Membership - £60 annual fee – after a brief discussion this was voted on with 6 members approving the membership and one abstaining. | Mr Tennet to arrange membership |
| 2610.14 | Village Festival 2027 – Cllr Wincott gave an update on the plans for this event and suggested that an initial budget of £4,000 was being considered. Plans for sponsors and volunteers were discussed.<br><br>Cllr Holdridge proposed that any request for funding from the Parish Council needed to come to the December meeting so they could be discussed ahead of the budget meeting in January.<br><br>Mr Tennet asked that Cllr Wincott and Ms Legget prepare and article for the Christmas edition of The Thunderbolt. | Cllr Wincott and Mr Tennet to meet to discuss costs for previous festivals.<br><br>Cllr Wincott to help prepare an article for the next Thunderbolt magazine.<br><br>Mr Tennet to add to the December agenda. |
| 2610.15 | Fireworks and Bonfire evening – Cllr Holdridge confirmed that the fireworks had been delivered and were being stored by Mr Brown. Some needed to be stored elsewhere and Mr Tennet said that he could help with this later this week.<br><br>Following discussions, the following tasks and responsibilities were agreed.<br><br>Mr Tennet would start to build the bonfire this Thursday (15th) morning and asked for help from anyone available.<br><br>Mr Robinson, Mr Tennet will assist Mr Brown with the setting out of the fireworks and the lighting for the display. | Mr Tennet to liaise with Mr Brown re the storage of the fireworks.<br><br>Anyone to assist with the bonfire construction<br><br>Mr Tennet to email anyone involved on the day with a list of volunteers, their responsibilities and start times. |

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| | Mr Shirley will monitor the Eastcote Road and keep it free from traffic or parking to allow access to emergency vehicles.<br><br>Mr & Mrs Crighton will work on the gate taking entry payments. They will be supported by Cllrs Chaplin and Nichols due to the earlier opening time and the use of a payment app.<br><br>Cllr Holdridge will set up the music and lights etc<br><br>Cllr Tapley will monitor and manage the crowd.<br><br>Cllr Beasley will light and monitor the bonfire<br><br>Ms March & Ms Tennet will provide first aid cover and give out sparklers and help them to be lit. A bucket of water should be at this location for extinguished sparklers.<br><br>Mr Tennet to contact Ms Power and Mr Leggett to arrange power supply for the evening.<br><br>Mr Tennet informed the evening that The George would be supplying plastic glasses with a deposit so that people could take their drinks onto the field.<br><br>Cllr Taylor will supply a gazebo for the entrance and the BBQ for the Friends of Tiffield School.<br><br>Cllr Holdridge made a request for help at the end of the display to pack up and put things away.<br><br>Mr Tennet suggested that most volunteers should arrive on site by 2pm to help set up the display, bonfire, music and lights, gazebo and poles and barriers. Those providing first aid, taking payments etc should arrive for 5.30pm | |
| 2610.16 | Flood Defences for properties backing onto Claydon Field and The George Inn - Cllr Tapley updated the meeting regarding the flood defences for properties backing onto Claydon Field. He is working with Ms Power to try to find a solution for her house in particular. If this is not successful, he will need to come back to the Parish Council. | Mr Tennet to look to get a fresh quote for the work on Claydon Field and submit a |

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| | Cllr Holdridge asked what the long-term plans were for alleviating to flood issues on Claydon Field and it was agreed that Mr Tennet would seek an updated quote for the plans submitted by Mr Jowers and look to apply to the Lottery Fund again. The idea of a relief pond in the new part of the Pocket Park was also discussed. | further request for Lottery funding.<br><br>Mr Tennet to add the issue of flooding on Claydon Field to the November agenda. |
| 2610.17 | Urgent Matters (for report only) – Cllr Chaplin asked what had happened to the 'wild area' on the village green and asked that this be re-established.<br><br>Cllr Chaplin also reported a blocked drain on Eastcote Road and asked if all could register this with Street Doctor.<br><br>Cllr German asked if there was any update on the 30mph signs for Caldecote.<br><br>Cllr Taylor asked if the Parish Council meeting could be held on a Tuesday evening rather a Monday. There was some discussion in this respect.<br><br>Cllr Wincott gave her apologies for the November meeting but confirmed she would submit her comments regarding the local plan to Cllr Nichols.<br><br>Cllr Holdridge asked if the current councillor vacancy was going to be filled in November.<br><br>Mr Tennet informed the meeting that he had received complaints regarding overhanging branches along Tiffield Lane and High Street South. Landowners were being contacted to try to address these issues but that the branches in Tiffield Lane, sat outside of our parish.<br><br>Mr Tennet reminded Cllrs German and Holdridge that the quarterly review was now due.<br><br>Cllr Wincott reported that she had still not received any notification from the Unity Trust Bank in respect of becoming a signatory. | Mr Tennet to notify Mr Costello of plans for a wild area on the green and not to mow it.<br><br>Cllr Chaplin to circulate photos of the blocked drain and all to report the matter on Street Doctor<br><br>Mr Tennet to contact Highways re the 30mph signs for Caldecote.<br><br>Mr Tennet to add the day of the Parish Council meeting to the November agenda.<br><br>Cllr Nichols to discuss if the applicant for the councillor vacancy was still interested. |

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| | | Mr Tennet to try to get the overhanging branches cut back.<br><br>Mr Tennet to arrange a date for the quarterly review.<br><br>Mr Tennet to contact the Unity Trust Bank to see what the delay with Cllr Wincott might be. |
| | With no other business the meeting closed at 9.00pm | |

I certify that this is a true and accurate record of the transactions of Tiffield Parish Council in the above meeting:

Signed:_____Date: _____