

Annual Tiffield & Caldecote Parish Council Meeting

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Parish Office Ashbury Barn, 9a High Street South, Tiffield NN12 8AB.

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From: Mr Andy Tennet, Clerk to Tiffield Parish Council to all Parish Councillors:

You are hereby summoned to the Annual Tiffield Parish Council Meeting at the place, date and time shown below when the under-mentioned business will be transacted. Please note, this is a public meeting which may be filmed, recorded or published.

Copies of all council papers are available at www.tiffieldparishcouncil.org.uk

AGENDA

For the meeting to be held in the School Hall on

Monday 11/05/2026 at 7.00pm

2605.01	To elect a chairperson for 2026/27
2605.02	To receive the Chair's declaration of acceptance of office
2605.03	To receive any declarations of acceptance of office for Vice Chair
2605.04	Apologies for absence – to accept apologies for absence from any Councillors not in attendance – Cllr German (holiday).
2605.05	To allocate responsibilities to Councillors, appoint working groups and appoint Parish Council representatives; 1) Confirm signatories for Parish Council accounts (Currently Cllrs Beasley, Chaplin and Tyrell) 2) Poors account Trustees (Currently Cllrs Holdridge & Nichols) 3) Council Open Spaces and Trees (Mr Jowers – advisory capacity only) 4) Council Highways (Currently Cllr Tyrell) 5) Neighbourhood Watch (Currently Cllr Tapley) 6) Parish Council Internal Control (Currently Cllrs German & Holdridge) 7) Parish Council Risk Assessment and Register (Currently Cllr Beasley and Mr Tennet) 8) Claydon Field Warden (Currently Louise Brown) 9) Footpath warden (Currently Cllr Tyrell) 10) Pocket Park warden (Currently Cllr Chaplin) 11) Community Events co-ordinator (Currently Cllr Holdridge) 12) Flood Action (Currently Cllr Chaplin) 13) Police Liaison Representative – (Currently Mr Tennet)

[1] Members should disclose any interests in the business to be discussed and are reminded that any disclosure of a Disclosable Pecuniary Interest will require that the member withdraws from the meeting room that item of business is transacted.

[2] Any member of the public who is present is invited to address the council. This session will last a maximum of 15 minutes with any individual contribution lasting a maximum of 3 minutes. Members of the public should address their representations through the chairperson of the meeting).

Dates of scheduled Parish Council Meetings 2026/27:

12th Jan. 9th Feb. 9th March. 13th April. 11th May. 8th June. 14th July. 14th Sept. 12th Oct. 9th Nov. 7th Dec.

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2605.06	Appointment of Internal Auditors
2605.07	Resolution to adopt the General Power of Competence – Parish Councils (General Power of Competence) (Prescribed Conditions) Order 2012
2605.08	Review dates for: 1) Standing Orders 2) Risk Register 3) Register of Fixed Assets 4) Financial Regulations Other Policies and Procedures
2605.09	Confirmation of arrangements for insurance cover in respect of all insurable risks.
2605.10	Review of the Council's and/or staff subscriptions to other bodies. NCALC - £335.00 (approx) Data Protection Officer - £10.00 Information Commissioners Office - £47.00 Council for Protection of Rural England – £50.00 Parish On line Mapping services - £48.00
2605.11	Review of Council expenditure under General Power of Competence for 2025/2026
2605.12	To confirm proposed dates of meetings for the year to 31 March 2027 as the second Monday of each month except July subject to any need to move said dates.

A W Tennet

Mr A Tennet, Clerk to Tiffield Parish Council. 06/05/2025

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