

# Tiffield & Caldecote Parish Council

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From: Mr Andy Tennet, Clerk to Tiffield Parish Council to all Parish Councillors 14/04/2026:

## MINUTES OF THE MEETING OF TIFFFIELD & CALDECOTE PARISH COUNCIL

held in The School Hall on Mon 13/04/2026 at 7.35pm

Present: Cllr M Nicholls (Chair of the Council). Cllr B German. Cllr P Holdridge. Cllr Tapley. Cllr Wincott. Mr A Tennet (Clerk to the Council)

	Standing Items	Action
2604.01	The Chair read out the Opening Statement - In accordance with the Openness of Local Government Regulations 2014, this meeting may be recorded, filmed, broadcast or otherwise transmitted by any member of the public or press who may be present, without prior reference to the Parish Council. The Chairman shall ensure that such action does not interfere with the conduct or business of the meeting.	
2604.02	Apologies for absence - Cllr J Beasley. Cllr P Chaplin (away). Cllr J Tyrrell (personal). Cllr Taylor. – The apologies were considered by the meeting and approved.	
2604.03	Declarations of interest related to business on the agenda for this meeting – none made	
2604.04	Matters arising from the previous minutes not included on the agenda for this meeting - Mr Tennet took the meeting through the minutes of the last meeting and confirmed that all matters had been discharged except for the following:  2602.13 – Cllr Chaplin has identified the landowner concerned (next to Claydon Field). Information to be shared with Mr Tennet.	Cllr Chaplin to pass on contact details to Mr Tennet who will then endeavour to speak with the landowner.

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	<p>2603.07 – Mr Tennet to contact other suppliers regarding electricity fees.</p> <p>2603.12 – Cllr Tapley to purchase and fit a hook to the dog waste bin on Claydon Field. Suitable hook and means of fixing still being sought.</p>	<p>On going. Consideration given to current world events.</p> <p>Cllr Tapley to progress.</p>
2604.05	To receive and approve the minutes of the meeting held on 09/03/2026 – Cllr Nichols proposed that the minutes of the last meeting be approved as a true and accurate record. This was agreed by all present.	
2604.06	Public participation session – None present	
2604.07	<p>Finance report - Mr Tennet took the meeting through all the Parish Council transactions since the last meeting and confirmed that all balances had been reconciled with the online bank accounts. Cllr Holdridge proposed that the finance report be accepted and this was agreed by all present.</p> <p>Mr Tennet had highlighted that the grass cutting contractor had been unable to cut the verge at the bottom of St Johns Road due to the poor state that it had been left in by Cadent.</p> <p>Cllr German updated the meeting with the enquiries he has made with West Northants Council in respect of new village name signs for Caldecote. The cost of these would be around £2000.00. He asked that this be considered at the next meeting.</p>	<p>Mr Tennet to contact Cadent to ask them to come and make the verge good again.</p> <p>Mr Tennet to add to the May agenda</p>
2604.08	Correspondence List – Mr Tennet took the meeting through the correspondence received since the last meeting. There were no matters raised.	
2604.09	<p>Planning applications</p> <p>Planning consultation/Information for application reference 2026/1302/TCA at 2 High Street South Tiffield NN12 8AB – no objections</p>	

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	<p>Registered Planning Application 2026/1188/PND Prior Notification, Ark Farm, High Street South, Tiffield, NN12 8AB. – New agricultural shed – noted and no objections</p> <p>Planning consultation/Information for application reference 2026/0043/MAR at Land North of The Bell Plantation Watling Street Towcester – Reserved matters - noted</p> <p>Planning consultation/Information for application reference 2026/1049/FULL at 40 Meadow Rise Tiffield NN12 8AP – no objections</p>	<p>Mr Tennet to update the planning portal for each of these matters.</p>
2604.10	DHL, IM Properties and Bell Plantation developments – no matters for discussion	
2604.11	Tiffield 100 club draw – the random numbers generated were 37, 55, 96.	Cllr Chaplin to notify the winners
<b>Business items</b>		<b>Action</b>
2604.12	<p>Benches for Claydon Field – Cllr Nichols referred to her report previously circulated with the agenda for this meeting. This had been prompted by comments made to her by members of the Friends of Tiffield school and other residents in respect of the lack of seating for families on Claydon Field near the play equipment.</p> <p>Cllr Nichols has researched the cost for 8-seater round wooden benches and presented this to the meeting. After some discussion it was agreed to look at other alternatives including benches made from recycled material.</p> <p>Cllr Holdridge Proposed a budget of £1500 for the purchase of two benches their delivery and fitting. This was approved in principle by all present.</p>	<p>Mr Tennet to add this matter to the May agenda.</p> <p>Mr Tennet to research other cost options.</p> <p>Mr Tennet to contact the local neighbourhood policing team in respect of anti-theft suggestions and any relevant crime issues.</p> <p>Councillor Tapley 2 consider security of the gate at Claydon Field and look at the best place to site any benches.</p>

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		Mr Tennet to contact the owner of the Bell Plantation to say if they would consider sponsoring one or more of the benches.
2604.13	<p>Parish Council printer issues - Mr Tennet informed the meeting that for the past few weeks he had experienced ongoing problems with the parish printer which was purchased just over four years ago. All documents that he has printed have been blurred and double printed. This means that many documents are almost unreadable. This was confirmed by all present when Mr Tennet provided evidence of the poor quality of printing. The printer has recently been serviced and it had a new maintenance cartridge fitted. All cleaning options for the printer have been run on numerous occasions but there has been no improvement in the quality of the printing.</p> <p>Mr Tennet proposed that as with the purchase of the current printer he would be happy to pay half the cost has he uses the same printer as his home printer. He will purchase all paper required for the printer if the parish council will pay for ink required.</p> <p>Councillor Holdridge voted to agree with Mr Tennet's proposal and that he be given permission to purchase a new printer. This was agreed by all present.</p>	Mr tenet to purchase a new printer as soon as possible.
2604.14	<p>Parish App – Cllr Tapley presented a report on behalf of himself and Cllrs Nichols and Holdridge and previously circulated with the agenda. This report relates to the use of the Heylo App in respect of emergency notifications to the community. Mr Tapley suggested that he meet with various local groups to explain how to download the App and how it would be used.</p> <p>Cllr Holdridge explained that only a limited number of users would be authorised to post notifications. This would prevent multiple reports relating to the same matter. Administration of the App would also be limited. It was suggested that matters relating to incidents search as flooding, accidents cover road closures, extreme weather events etc would merit messages being sent out.</p> <p>Cllr Tapley proposed the first rollout should be in May. Councillor Holdridge suggested that at a later stage the app could be expanded to include parish council documents.</p>	Mr Tennet to add to the May agenda.

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	Councillor Nichols will focus on promoting the App within the community	
2604.15	<p>Local Nature Recovery Strategy (LNRS) – Cllr Wincott informed that she had met with Cllr Chaplin and there was a feeling that some landowners might be surprised as to which land had been earmarked by WNC as potential areas for the LNRS which has already been published.</p> <p>Cllr Wincott has prepared an article for the next edition of The Thunderbolt in respect of the LNRS and what it proposes which she circulated earlier.</p> <p>The LNRS talks about funding to assist in the recovery aspect of the strategy, which in turn supports the national strategy. This might apply to the Pocket Park.</p>	<p>Cllr Wincott to contact WNC see if they might assist with the cost of the lease for the Pocket Park under the LNRS.</p> <p>Mr Tennet to add to the May agenda.</p> <p>All Councillors to look at the report circulated by Cllr Wincott today in preparation for the May meeting.</p>
2604.16	<p>Urgent Matters (for report only)</p> <p>Cllr Tapley offered to undertake a repair of the direction sign at the junction of Tiffield Lane and the High Street.</p> <p>Cllr Wincott asked if there was a flood action plan which she understood had been started but not completed. This should include details of how we respond to flood issues and detail where all drains are in the parish. It was agreed that we should have our emergency response plan and that this should be available to all on the village website.</p> <p>Mr Tennet reminded both Cllrs Holdridge and German that the end of year internal review was now due and asked that they inform him of their availability.</p> <p>Mr Tennet informed the meeting that he had been updated by Mr Brown regarding the work needed to be done in respect of the play equipment on Claydon Field. The work was underway and should be completed in the next week or so, weather permitting.</p>	<p>Mr Tennet to contact the lady from emergency planning at WNC and request a template an to see if she could help in any plan’s development.</p> <p>Cllrs German &amp; Holdridge to agree a date with the Clerk to conduct the end of year review.</p>

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	<p>Mr Tennet also informed the meeting that the NCALC audit was now underway and this was taking up a considerable amount of his contracted hours. This would impact on his availability for other matters over the coming weeks.</p> <p>Mr Tennet asked for volunteers to distribute the latest edition of The Thunderbolt. All agreed to help.</p>	
	<p>With no other business the meeting closed at 09.30pm</p>	

I certify that this is a true and accurate record of the transactions of Tiffield Parish Council in the above meeting:

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

DRAFT