

Tiffield Parish Council

E-mail: clerk@tiffieldparishcouncil.org.uk

Website: www.tiffieldparishcouncil.org.uk

Parish Office Ashbury Barn, 9a High Street South, Tiffield NN12 8AB. Tel: 01327 323195

From: Mr Andy Tennet, Clerk to Tiffield Parish Council to all Parish Councillors 13/09/2022:

MINUTES OF THE MEETING OF TIFFIELD PARISH COUNCIL **held in The Reading Room on Mon 12/09/2022 at 8.00pm**

Present: Cllr L James (Chair). Cllr P Chaplin. Cllr L James. Cllr G Ferrie. Cllr. C Pearson. Cllr J Tyrell. Cllr R Powell. Cllr Cook. Cllr L Fowler (Ward councillor). Mr P Holdridge. Mr A Tennet (Clerk to the Council)

	Standing Items	Action
2209.01	The Chair read out the Opening Statement - In accordance with the Openness of Local Government Regulations 2014, this meeting may be recorded, filmed, broadcast or otherwise transmitted by any member of the public or press who may be present, without prior reference to the Parish Council. The Chairman shall ensure that such action does not interfere with the conduct or business of the meeting.	
	At this point in the proceedings Cllr James informed the meeting that following an exchange with Northamptonshire County Association of Local Councils and having taken the appropriate advice, it was intended that the meeting would proceed. The Parish Council acknowledges the death of Her Majesty Queen Elizabeth II and has shared its condolences with the community. Proper notice of this meeting had been given on the 7 th September and as the last meeting had been held on the 4 th July, it was felt by all Councillors that the meeting should proceed. Cllr James then asked for a minute's silence to be held in remembrance of the Queen.	
2209.02	Apologies for absence – Cllrs Beasley and Jowers	
2209.03	Declarations of interest related to business on the agenda for this meeting – none declared	

Dates of scheduled Parish Council Meetings 2022/23:

Apr 11th. May 9th. Jun 13th. Jul 4th. Sep 12th. Oct 10th. Nov 14th. Jan 9th. Feb 13th. Mar 13th.

Tiffield Parish Council

2209.04	To receive and approve the minutes of the meeting held on 04/07/2022 – the minutes were proposed as accurate by Cllr Cook and seconded by Cllr Powell. There were no objections.	
2209.05	Matters arising from the previous minutes not included on the agenda for this meeting – Mr Tennet confirmed that all actions arising from the minutes of the last meeting had been discharged apart from item 2207.12 (CUS Energy Supply), which had been moved to the next meeting in October.	Mr Tennet to add CUS Energy supply to the next agenda
2209.06	Public participation session – Mr Holdridge had no comments to make at this point.	
2209.07	<p>Finance report – Mr Tennet took the meeting through the accounts for the year to date (these will be published separately to these minutes) and highlighted all income and out goings since the last meeting. There were no questions.</p> <p>Mr Tennet also asked for authorisation to pay the following:</p> <p>UKLC Annual website fee - £552.00 as per Section 142 Local Government Act 1972 (as amended)</p> <p>Installation of new village signs and name plaque by EM Pell - £827.50 + VAT as per Section 72(1)(c) Road Traffic Regulation Act 1984.</p> <p>Cllr Tyrell proposed that the accounts and payments be approved and this was seconded by Cllr Cook. There were no objections</p> <p>Mr Tennet also informed the meeting of a penalty notice the council had received from HMRC for £100 for late notification of a PAYE return. There was a four-week window in which to pay the penalty. After some discussion it was agreed that this should be paid as soon as possible and plans put in place to ensure that the error did not occur again. Mr Tennet has lodged an appeal with HMRC but the payment will still need to be made in the short term.</p>	Mr Tennet to make arrangements for all three payments to be made as soon as possible.

Dates of scheduled Parish Council Meetings 2022/23:

Apr 11th. May 9th. Jun 13th. Jul 4th. Sep 12th. Oct 10th. Nov 14th. Jan 9th. Feb 13th. Mar 13th.

Tiffield Parish Council

	Cllr Chaplin proposed that this penalty be paid forthwith and this was seconded by Cllr James. There were no objections	
2209.08	Correspondence List – Mr Tennet took the meeting through the list of correspondence and external meetings	<p>Mr Tennet to publish the night time closure of the A43 in late September on FaceBook again</p> <p>Mr Tennet to contact Kerri Palmer at WNC to advise that Tiffield is not suitable for HGV's in case the above results in a diversion</p> <p>Mr Tennet to forward the WNC Public Places Protection order notice to Cllr James.</p> <p>Mr Tennet to deliver a welcome pack to new residents in High Street North</p>
2209.09	Planning applications – none to report	
2209.10	IM Properties, DHL and Bell Plantation – Cllr Fowler informed the meeting that the application from DHL was still not in but expected at any time. It was thought that they were preparing the application with the Supplementary Planning Guidance in mind and would possibly be asking for a height limit of 21 metres, using the fact that this is what had been agreed for IM Properties as a bench mark. Interestingly, their own traffic consultant has released a report stating that even without any development, the A43 Tove roundabout and all feeder roads will be	

Dates of scheduled Parish Council Meetings 2022/23:

Apr 11th. May 9th. Jun 13th. Jul 4th. Sep 12th. Oct 10th. Nov 14th. Jan 9th. Feb 13th. Mar 13th.

Tiffield Parish Council

	<p>clogged completely by 2031. It is not clear why they have released this information unless they intend to apply to widen the roundabout.</p> <p>To date there has been no further updates in respect of IM Properties or the Bell Plantation.</p>	
2209.11	Tiffield 100 club – Cllr Fowler drew the following numbers: 95, 43, 94.	Cllr Chaplin to notify the winners
Business items		Action
2209.12	<p>Village of the Year Award and prize money – Mr Tennet reported that a number of congratulatory messages had been received. Cllr Beasley had suggested that once the cup had been engraved and collected, that the Parish Council pay for a celebratory buffet at The George (food only) and that Cllr Cook invite all those who contributed so much on the day of the inspection. This idea was proposed by Cllr Ferrie and seconded by Cllr Powell. There were no objections (Cllr Cook abstained from the vote).</p> <p>In addition, £500 had been awarded to the village. There were three proposals as to how it could be used. One was that it should be put towards the costs of the new Vehicle Activated Speed (VAS) signs (see item 2209.18 below), another was that it be put towards a plaque to be situated near the new village shield on the green, explaining what the shield represented, and another was that it be put towards plaques that could be fixed to the new village name signs, announcing the win. After some discussion the matter was put to a vote, the result of which was a unanimous vote that the money be put towards the new VAS signs.</p>	<p>Mr Tennet to contact ACRE again regarding the cup.</p> <p>Mr Tennet to add a notice of the win to the village notice board.</p>
2209.13	<p>Bonfire Night 4th November 2022 – It was agreed that due to their detrimental effect on the environment, that glow sticks would not be purchased this year.</p> <p>Mulled wine and light refreshments would be offered during the evening and Cllr Pearson proposed that entry prices would be held to the same as last year. All transactions will be cash only. This was seconded by Cllr Cook. There were no objections.</p> <p>A wildlife fence is to be erected around the bonfire site before it is advertised for rubbish/items to be added.</p>	<p>Mr Tennet to ensure that the event is advertised in the next Thunderbolt.</p> <p>Cllr Chaplin to confirm the refreshments.</p> <p>Mr Tennet to contact Cllr Powell & Mr Peers to arrange erection of the fence.</p>

Tiffield Parish Council

2209.14	Kerbstone/drain marking – Cllr Chaplin reported that a resident had suggested that any drains that are hidden by flood waters have a mark painted on the kerbstone to help identify their location. This was agreed.	Cllr Chaplin to report back to the resident who will undertake this task.
2209.15	<p>The Shield Group – Mr Tennet informed the meeting that he had been contacted by this company who had provided a quote for the emptying of all three dog bins and the waste bin on Claydon Field. The quote was slightly cheaper than our current contactor and included the waste bin. It also stated that all bins would be cleaned on each visit.</p> <p>After some discussion the actions shown opposite were agreed.</p>	<p>Mr Tennet to contact our current contractor and discuss prices.</p> <p>Mr Tennet to confirm where each company is based.</p> <p>Mr Tennet to add this matter to the next agenda</p>
2209.16	<p>Policy, Standing orders, Financial Regulations, Risk Register and Asset Register annual review – Mr Tennet stated that all policies and associated documents had been reviewed and that the following had been slightly amended and previously circulated:</p> <p>TPC 01 Introduction to the Handbook 2022 TPC 02 Organisation of the Parish Council TPC 05 Employment Policies TPC 10 Community Assets TPC 11 Banking and Insurance TPC 25 Training and Development Policy Register of assets</p> <p>He asked that the amended documents be formally adopted by the Council. This was proposed by Cllr Tyrell and seconded by Cllr Ferrie. There were no objections.</p>	
2209.17	Smaller Authorities Audit Appointments – Mr Tennet asked that the council formally agree to remain within this scheme which oversees the annual audit for smaller authorities (such as Tiffield). This was agreed unanimously.	

Dates of scheduled Parish Council Meetings 2022/23:

Apr 11th. May 9th. Jun 13th. Jul 4th. Sep 12th. Oct 10th. Nov 14th. Jan 9th. Feb 13th. Mar 13th.

Tiffield Parish Council

2209.18	<p>VAS funding application – Mr Tennet took the meeting through the four quotes that had been received by the Parish Council for two solar powered VAS signs and the grant application process. After some discussion, the actions shown opposite were agreed.</p>	<p>Mr Tennet to contact Elan and Messagemaker to see if they would come to conduct a site visit. Dates of when this might happen are to be circulated to all Councillors.</p> <p>This matter be deferred to the next agenda for a decision.</p>
2209.19	<p>Internal review report – Cllr Cook and Cllr James asked if there were any questions in respect of their 3-month report (previously circulated). There were none and the report was unanimously accepted.</p>	
2209.20	<p>Urgent Matters (for report only)</p> <p>Cllr Fowler informed the meeting that in respect of the Strategic Plan that came out before Christmas, there had been a change in thinking in central government in that developments should now take place in towns and brown fill areas rather than in rural areas.</p> <p>Further to this WNC acknowledged that there were significant problems within their planning department and were introducing a number of measures to improve the situation including training and development to bring about a cultural change which was much needed. Concerns were now being escalated to the Chief Executive.</p> <p>Funding for the development of the special needs school for 250 pupils at St Johns had been approved.</p> <p>Cllr Pearson then opened a discussion regarding the Ward Boundary review. After some discussion Cllr Pearson was asked to prepare a response on behalf of the Parish Council and circulate the same before the next meeting.</p>	<p>Mr Tennet to forward correspondence he has sent to WNC planning regarding the village shield to Cllr Fowler.</p> <p>Cllr Fowler to invite Cllr Baker to the November meeting to discuss traffic concerns with the new development at St Johns.</p> <p>Cllr Pearson to present a response to the Ward Boundary review at the</p>

Dates of scheduled Parish Council Meetings 2022/23:

Apr 11th. May 9th. Jun 13th. Jul 4th. Sep 12th. Oct 10th. Nov 14th. Jan 9th. Feb 13th. Mar 13th.

Tiffield Parish Council

	<p>Cllr Ferrie asked if all had read his proposed response to the change to the planning application for the SERCO development at Blisworth. All agreed that this should be submitted as soon as possible on behalf of the parish council.</p> <p>Mr Tennet informed the meeting that Northamptonshire Police installed two traffic monitors in the village which recorded all vehicle movements through the High Street over the course of a week (23rd to 30th August). The results of this survey showed that there was very little speeding in the village (only 1% or 2% of drivers in through the village). He had prepared an article for the next edition of The Thunderbolt.</p>	<p>October meeting as an agenda item</p> <p>Cllr Ferrie to submit the response to the change to the SERCO application.</p> <p>Mr Tennet to share the results of the traffic survey with all Councillors and ask the police if this could be repeated during school term time.</p>
	With no other business the meeting closed at 09.50pm	

I certify that this is a true and accurate record of the transactions of Tiffield Parish Council in the above meeting:

Signed: _____ Date: _____