

Tiffield Parish Council

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From: Mr Andy Tennet, Clerk to Tiffield Parish Council to all Parish Councillors 15/04/2021:

MINUTES OF THE MEETING OF TIFFIELD PARISH COUNCIL held on ZOOM on Mon 12/04/2021 at 8.30pm

Present: Cllr J Beasley (Chairman of the Council). Cllr P Chaplin. Cllr L James. Cllr S Jowers. Cllr S Pady. Cllr P Power. Cllr J Tyrell. Cllr R Powell. Cllr Cook, Mr A Tennet (Clerk to the Council), Cllr Roger Clarke, Miranda Wixon

	Standing Items	Action
2104.01	The Chair read out the Opening Statement - In accordance with the Openness of Local Government Regulations 2014, this meeting may be recorded, filmed, broadcast or otherwise transmitted by any member of the public or press who may be present, without prior reference to the Parish Council. The Chairman shall ensure that such action does not interfere with the conduct or business of the meeting.	
2104.02	Apologies for absence – none given	
2104.03	Declarations of interest related to business on the agenda for this meeting – none made	
2104.04	To receive and approve the minutes of the meeting held on 08/03/2021 – The minutes were proposed as an accurate record by Cllr Chaplin and seconded by Cllr Powell. There were no objections	
2104.05	Matters arising from the previous minutes not included on the agenda for this meeting. 2103.04 – Cllr Cook confirmed that she had received the forms of acceptance, declaration of interest forms and other documents from the Clerk. These had been completed and returned.	

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	<p>2103.09 – Mr Tennet confirmed that he had amended the Correspondence List as requested and that details of the Cenus website had also been circulated.</p> <p>2103.11 – Cllr James confirmed that she had liaised with Ms Gray as agreed. Further, Cllr Beasley and Mr Tennet had forwarded the emails from Ms Gray to Cllr James and Mr Tennet had circulated the link to all Councillors for the letter from Highways to SNC regarding IM Properties planning application.</p> <p>2103.12 – Mr Tennet confirmed that he had contacted Gayton, Greens Norton and Blisworth Parish Councils to see if there was any interest in joining Tiffield Parish Council in the development of a Neighbourhood Plan. All have their next Parish Council meetings after ours and will discuss the offer and respond after their meetings. However, the general consensus of opinion that had come back was that the time, effort and cost of developing such plans was disproportionate to the outcome. Mr Tennet had compiled a summary of all the comments and circulated this before today’s meeting.</p> <p>2103.13 – Mr Tennet confirmed that the wood required to repair the handrail in the Pocket Park had been ordered and paid for and Cllr Powell confirmed that the items had been delivered.</p> <p>2103.15 – Mr Tennet confirmed that the new polices had been added to the policy register held by him</p> <p>2103.16 – This action had not been completed due to the grant awarded by the National Lottery.</p> <p>2103.18 – Agenda item at 2104.12 below.</p> <p>2103.19 – Mr Tennet confirmed that the nomination papers had been sent to Cllr Power as requested.</p> <p>2103.21 – Mr Tennet confirmed that the email from Cllr Jowers had been forwarded to Ms Wells.</p>	<p>Mr Tennet to add to the next meeting pending responses from other Parish Councils.</p>
2104.06	Public participation session – no matters brought forward.	

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2104.07	<p>Finance report – Mr Tennet presented the accounts for the year to date as from 1st April. All figures reconciled with the online bank accounts although any monies spent on the Parish Council credit card had yet to come out of the account.</p> <p>There was one payment that required authority to be paid and that was the annual invoice from NCALC which included the fee for the audit and the Data Protection Officer. The invoice is for £442.63 (Section 111 Local Government Act 1972)</p> <p>The accounts were proposed as an accurate record by Cllr Power and Cllr Powell and the payment to NCALC was proposed by Cllr Chaplin and seconded by Cllr Pady. There were no objections.</p>	
2104.08	<p>Correspondence List – Mr Tennet took the meeting through the correspondence for the Parish Council since the last meeting. Cllr Cook reported back on her attendance to the Councillors briefing given by the Office of the Police, Fire and Crime Commissioner on 23rd March 2021. There were no matters for the council to address.</p> <p>There was some discussion regarding membership of the Council for the Protection of Rural England (CPRE). Membership was proposed by Cllr Tyrell and seconded by Cllr Jowers. There were no objections.</p> <p>The use of Claydon field for exercise classes was discussed and there were no objections.</p>	<p>Mr Tennet to arrange membership of CPRE</p> <p>Mr Tennet to add the emails from Cllr Beasley to Gigaclear and Open Reach</p>
2104.09	Planning applications - none	
2104.10	<p>IM Properties – Cllr Beasley informed the meeting that IM Properties were still addressing the issues raised by Highways England. Further to this were the new proposals for a DHL depot on the A5 just north of the Bell Plantation. There was a lengthy and lively discussion regarding both of these plans. Cllr James also gave an update on the work that she was undertaking with Anne Gray and other residents. Tactics were discussed to take objections forward.</p> <p>Mr Tennet informed the meeting that he had taken a phone call from David Scane from IM Properties asking if the Parish Council was in a position as yet to discuss mitigation measures.</p>	
Business items		Action

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2104.11	Parish Council meetings post 7 th May 2021 – Mr Tennet informed the meeting that the legislation allowing remote meetings for the council expires on the 7 th May and at present the Government have no intention of allowing an extension. This will mean that all council meetings will have to be held in person. There is currently a legal challenge to this position but should that fail then any Parish Council meetings will have to be held in person to be legal.	Mr Tennet to contact the school to see if would be able to meet in the school hall. If that is unavailable, an approach to use the church will be made.
2104.12	Village Inspection – Cllr Beasley informed the meeting that after the litter pick, he and Mr Tennet went around the village and identified a number of areas that needed attention. These included road and footpath signs along with vegetation and trees that needed attention. Some of these matters had been reported to our ground maintenance contractor to see if they were inhibiting his work.	Cllr Jowers to renovate the Shutlanger footpath sign and to check if any of the trees mentioned are in the conservation area. Mr Tennet to discuss further with our grass maintenance contractor
2104.13	Neighbourhood plan – discussed above at 2104.05	
2104.14	<p>Claydon Field – Lottery Funding and maintenance – Mr Tennet informed the meeting that the application to the Lottery for funds for the repair, renovation and replacement of the play equipment on the field. The preferred company to do this work, KOMPAN, have been contacted and agreed to honour their quote from last year. Cllr Tyrell proposed that we proceed with the work as planned and this was seconded by Cllr Jowers. There were no objections.</p> <p>Mr Tennet went on to say that he had met with the company who manufactured the wooden trail regarding the damage that had incurred and had received a quote for around £700 including VAT.</p> <p>Cllr Jowers asked what the plans were for the knee rail around the swings which needed to be removed and that the goal posts needed to be realigned and reset.</p>	<p>Mr Tennet to contact KOMPAN and ask them to conduct the work as quoted for and to see if they are able to repair the wooden trail at the same time.</p> <p>Cllr Powell and Paul Peers to have a look at the knee rail and see the best way to remove it.</p>

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	<p>Mr Tennet asked that a list of responsibilities be drawn up for Paul Peers who has volunteered to take on the general maintenance of Claydon Field.</p>	<p>Cllr Jowers, Beasley and Mr Tennet to check the goal posts and see what work needs to be done.</p> <p>Cllr Jowers to draw up a list of responsibilities for Mr Peers.</p>
2104.15	<p>Online mapping services – Cllr Jowers informed the meeting that he and Cllr Tyrell had attended a Zoom meeting for this service hosted by NCALC. Both discussed the benefits of access to this service. Both recommended that the council subscribe to the service and that there was a discount available till the end of May. Cllr Tyrell proposed that we pay the subscription and this was seconded by Cllr Chaplin. There were no objections.</p>	<p>Cllr Jowers to arrange for subscription to this service with any payment to be made by Mr Tennet</p>
2104.16	<p>Update re issues of drainage outside No 1 High Street North – Cllr Beasley reported that following a meeting with Highways, the drains and culverts in this area had been explored and it had been confirmed that they were indeed blocked. To conduct the necessary repairs would be a major task and funding was currently being sought by Highways to do this.</p> <p>Cllr Tyrell also mentioned issues with a drain and its cover on St Johns Road.</p>	<p>Mr Tennet and Cllr Beasley to continue to work with Mr Lowe to try to action taken to get these repairs completed.</p> <p>Mr Tennet to see what action has been taken regarding the collapsed culvert on Eastcote Road</p>
2104.17	<p>Urgent matters – Cllr Chaplin asked if there was a problem with the speed sign. Cllr James reported that there is an issue with one of the batteries which need to be replaced.</p> <p>Cllr Power reported ongoing problems with tractors driving through the village at excessive speeds. Mr Tennet asked that any such issues be reported to him and he will pass the details onto to the police.</p>	<p>Cllr James to look to source a new battery.</p>

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	Mr Tennet informed the meeting that he had received notification today that there would be an uncontested election in the parish and that we would only have eight elected Councillors, leaving a vacancy. He suggested that this be addressed after the elections.	
	With no other business the meeting closed at 21.40pm	

I certify that this is a true and accurate record of the transactions of Tiffield Parish Council in the above meeting:

Signed: _____ Date: _____