

# Tiffield Parish Council

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From: Mr Andy Tennet, Clerk to Tiffield Parish Council to all Parish Councillors 12/11/2019:

## MINUTES OF THE MEETING OF TIFFIELD PARISH COUNCIL held in The Reading Room on Mon 11/11/2019 at 8.00pm

Present: Cllr J Beasley (Chair). Cllr L James. Cllr S Jowers. Cllr J Tyrell. Cllr E Welch. Cllr Powell. Mr A Tennet (Clerk). Mr P Thomas (local resident).

	Standing Items	Action
1911.01	Apologies for absence – Cllrs Power, Pady and Chaplin	
1911.02	Declarations of interest related to business on the agenda for this meeting. – None declared	
1911.13	Fireworks evening – this matter was moved to the top of the agenda to allow Mr Thomas (who is a key member of the display), to be part of the discussions. It was acknowledged that both the dates for the display in November had been postponed due to heavy rain. After some discussion it was agreed to hold a Christmas bonfire and firework display on the 21 <sup>st</sup> December. If this date was rained off a New Year display would be held on the 4 <sup>th</sup> January 2020.  Mr Thomas then left the meeting	Mr Tennet to contact all parties involved with the evening to advise of the new dates.  Mr Tennet to design a new poster and flyer for publication in the Thunderbolt and general advertising.  Mr Tennet to contact Mr Needham re storage of the wooden pallets.

Dates of scheduled Parish Council Meetings 2019:

Jan 14<sup>th</sup>, Feb 11<sup>th</sup>, Mar 11<sup>th</sup>, Apr 8<sup>th</sup>, May 13<sup>th</sup>, Jun 10<sup>th</sup>, Jul 8<sup>th</sup>, Sep 9<sup>th</sup>, Oct 14<sup>th</sup>, Nov 11<sup>th</sup>.

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		<p>Cllr Beasley to speak to the Mr Proctor at The George regarding food on the evening.</p> <p>Cllr Beasley to look to amend the large banners to reflect the new date</p>
1911.03	To receive and approve for signature the minutes of the meeting held on 14/10/2019.- The minutes were agreed as an accurate record of the previous meeting and signed off by the chair.	
1911.04	Matters arising from the previous minutes not included on the agenda for this meeting – All actions listed in the minutes of the previous meeting were agreed as discharged except for advice from NCALC regarding the status of an ‘odd job’ person for the village.	<p>Mr Tennet to recontact NCALC regarding the status of an ‘odd job’ person for the village.</p> <p>Mr Tennet to forward the details of the electricity savings from the new street lights to the Thunderbolt magazine.</p>
1911.05	Public participation session. – None present	
1911.06	Finance report. – Mr Tennet presented the finance report for the period since the last Parish Council meeting. The accounts were agreed and accepted by the meeting with no query. The following payments were authorised under Section 111 of the Local Government Act 1972 by the meeting:	Mr Tennet to arrange payment of all authorised payments.

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	Additional Flyers (Vista Print)	£35.63	
	Grass cutting – L. Costello	£200.00	
	Fire Blanket – Mr Tennet	£20.68	
1911.07	Correspondence list – Mr Tennet took the meeting through all correspondence received since the last meeting. There were no items of note.		
	<b>Business items</b>		<b>Action</b>
1911.08	To consider the need to promote candidacy at the May 2020 elections – Mr Tennet read out an e-mail from NCALC asking all Councillors to consider that if they were thinking of standing down at the end of the current term (7 <sup>th</sup> May 2020) that they declare this at this meeting or by confidential e-mail to the clerk. Whilst there was no requirement to do this, it would help to gauge what vacancies the Parish Council might need to advertise and to plan for any likelihood of a contested election. No such declarations were made.		Any Councillor who thinks that they may stand down at the next election to consider notifying the Clerk in confidence.
1911.09	Parish Council Meeting dates for 2020 – Agreed, although the April meeting which would fall on Easter Monday to be moved to the 6 <sup>th</sup> April.		Revised list of dates to be circulated by Mr Tennet.
1911.10	Debit card for Unity Trust Bank – Mr Tennet informed the meeting that at present any purchases he made on behalf of the Parish Council were done with his personal debit/credit card. This was contrary to our newly adopted Financial Regulations and as such he asked for authority to apply for a debit card linked to the Parish Council bank account. Limits would be up to £250 spend and £100 cash withdraw. This was agreed by the meeting.		Cllr Beasley to complete the application forms and return same to Mr Tennet.
1911.11	Signs for BT phone box to highlight defibrillator – Cllr Jowers ran through the quotes received and recommended purchase of the signs from Lightning Signs. This was agreed by the meeting.		Mr Tennet to arrange the order and payment of the signs as agreed.
1911.12	VE celebrations 8 <sup>th</sup> May 2020 – Mr Tennet asked the Council members to consider if they wanted to plan any events to celebrate this event which would fall on the revised Bank Holiday. General discussion		Mr Tennet to ask for this to be featured in the next Thunderbolt to see if any members of the community

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		wanted to be involved or had suggestions as to what could be done on the day.
1911.14	<p>Councillors questions.</p> <p>Cllr Jowers informed the meeting that the rubber surface around the play equipment on Claydon's Field was quite slippery and needed cleaning. Appropriate materials would be needed to do the job and would need to be environmentally friendly</p> <p>Cllr Jowers also asked about any progress regarding access to the Allotment Fund. Cllr Beasley gave a brief history of this account and the difficulties in accessing it. He agreed to try again with assistance for the Clerk and Cllr Tyrell</p> <p>Cllr Welch mentioned maintenance of the telegraph post opposite his house and this was noted.</p> <p>Mr Tennet raised a query on behalf of Cllr Chaplin who will be putting together a maintenance grant application in respect of the Pocket Park. Cllr Chaplin has asked the local Wildlife Trust to visit and provide advice to ensure we are maximising the habitat for wildlife under our Local Nature Reserve Status. Cllr Chaplin is waiting for a reply, but wanted to flag up that they will obviously require a fee which may be around £250. This was agreed by the meeting.</p> <p>Mr Tennet asked if it would be appropriate to write a piece for the Thunderbolt to request donations or direct debit payments to help support the maintenance of the Pocket Park. – Agreed by the meeting.</p>	<p>Cllr Jowers to explore what materials were needed for this task</p> <p>Cllr Beasley to try to progress access to this account with help from Mr Tennet and Cllr Tyrell</p> <p>Mr Tennet to write article for The Thunderbolt as mentioned.</p>
	With no other business the meeting closed at 09.03pm	

I certify that this is a true and accurate record of the transactions of Tiffield Parish Council in the above meeting:

Signed: \_\_\_\_\_ Date: \_\_\_\_\_