

Annual Tiffield Parish Council Meeting

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Parish Office Ashbury Barn, 9a High Street South, Tiffield NN12 8AB. Tel: 01327 323195

From: Mr Andy Tennet, Clerk to Tiffield Parish Council to all Parish Councillors:

You are hereby summoned to the Annual Tiffield Parish Council Meeting at the place, date and time shown below when the under-mentioned business will be transacted. Please note, this is a public meeting which may be filmed, recorded or published.

Copies of all council papers are available at www.tiffieldparishcouncil.org.uk

AGENDA

For the meeting to be held via Zoom on

Monday 04/05/2020 at 7.30pm

2005.01	To elect a Chairperson for 2020/21
2005.02	To receive the Chair's declaration of acceptance of office
2005.03	Apologies for absence – to accept apologies for absence from any Councillors not in attendance
2005.04	Minutes of Annual Parish Council meeting 2019 – for approval and signature
2005.05	To allocate responsibilities to Councillors, appoint working groups and appoint Parish Council representatives; <ol style="list-style-type: none">1) Council Open Spaces and Trees (Currently Cllr Jowers)2) Council Highways (Currently Cllr Welch)3) Neighbourhood Watch (Currently Mr Corcoran)4) Parish Council Internal Control (Currently Cllrs Pady, Power and James)5) Parish Council Risk Assessment and Register (Currently Cllr Beasley and Mr Tennet)6) Claydons Field Warden (Currently vacant)7) Footpath wardens (Currently Peter Thomas and John Pearson)8) Pocket Park warden (Currently Cllr Chaplin)9) Community Events co-ordinator (Currently Cllr Power)10) Flood Action (Currently Cllr Chaplin)11) Rail Central Liaison (Currently Cllr Welch)
2005.06	To update Councillors' Register of Interests

[1] Members should disclose any interests in the business to be discussed and are reminded that any disclosure of a Disclosable Pecuniary Interest will be require that the member withdraws from the meeting room that item of business is transacted.

[2] Any member of the public who is present is invited to address the council. This session will last a maximum of 15 minutes with any individual contribution lasting a maximum of 3 minutes. Members of the public should address their representations through the chairperson of the meeting).

Dates of scheduled Parish Council Meetings 2020/21:

Apr 6th. May 4th. Jun 8th. Jul 13th. Sep 7th. Oct 12th. Nov 9th. Jan 11th. Feb 8th. March 8th.

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2005.07	Internal Audit remains as NCALC
2005.08	Review dates for: 1) Standing Orders 2) Risk Register 3) Register of Fixed Assets 4) Financial Regulations 5) Other Policies and Procedures
2005.09	To confirm proposed dates of meetings for the year to 31 March 2021 as the second Monday of each month except August and December (as shown below), subject to any need to move said dates.

A W Tennet

Mr A Tennet, Clerk to Tiffield Parish Council. 28/04/2020

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